

# Pecyn Dogfen Gyhoeddus

**Gareth Owens LL.B Barrister/Bargyfreithiwr**  
Chief Officer (Governance)  
Prif Swyddog (Llywodraethu)



Swyddog Cyswllt:  
Sharon Thomas / 01352 702324  
sharon.b.thomas@flintshire.gov.uk

At: Bob Aelod o'r Cyngor

Dydd Iau, 27 Ebrill 2023

Annwyl Gynghorydd,

**RHYBUDD O GYFARFOD HYBRID**  
**CYNGOR SIR Y FFLINT**  
**DYDD IAU, 4YDD MAI, 2023 1.00 PM**

Yn gywir

Steven Goodrum  
Rheolwr Gwasanaethau Democraidd

Sylwch: Gellir mynychu'r cyfarfod hwn naill ai wyneb yn wyneb yn Siambr Cyngor yr Arglwydd Barry Jones, Cyngor Sir y Fflint, Yr Wyddgrug, Sir y Fflint neu ar-lein.

Bydd y cyfarfod yn cael ei ffrydio'n fyw ar wefan y Cyngor. Bydd y ffrydio byw yn dod i ben pan fydd unrhyw eitemau cyfrinachol yn cael eu hystyried. Bydd recordiad o'r cyfarfod ar gael yn fuan ar ôl y cyfarfod ar <https://flintshire.publici.tv/core/portal/home>

Os oes gennych unrhyw ymholiadau, cysylltwch ag aelod o'r Tîm Gwasanaethau Democraidd ar 01352 702345.

## R H A G L E N

### 1 YMDDIHEURIADAU AM ABSENOLDEB

**Pwrpas:** I dderbyn unrhyw ymddiheuriadau.

### 2 DATGAN CYSYLLTIAD

**Pwrpas:** I dderbyn unrhyw ddatganiad o gysylltiad a chynghori'r Aelodau yn unol a hynny.

### PRIF EITEMAU BUSNES

### 3 ADOLYGIAD Y CADEIRYDD O'R FLWYDDYN 2022-23

### 4 ETHOL CADEIRYDD Y CYNGOR AR GYFER 2023/24, A'R CADEIRYDD I DDERBYN CADWYN Y SWYDD A LLOFNODI'R DATGANIAD DERBYN SWYDD

### 5 PENODI IS-GADEIRYDD Y CYNGOR AR GYFER 2023/24, A'R ISGADEIRYDD I DDERBYN CADWYN Y SWYDD A LLOFNODI'R DATGANIAD DERBYN SWYDD

### 6 ETHOL ARWEINYDD Y CYNGOR

### 7 ARWEINYDD Y CYNGOR I BENODI'R CABINET

**Pwrpas:** Nodi Penodiad Aelodau'r Cabinet gan Arweinydd y Cyngor.

### 8 MATERION CYFANSODDIADOL GAN GYNNWYS PWYLLGORAU

(Tudalennau 5 - 16)

Adroddiad Prif Swyddog (Llywodraethu) -

**Pwrpas:** Cymeradwyo'r trefniadau cyfansoddiadol ar gyfer y Cyngor ar gyfer y flwyddyn i ddod.

### 9 DEISEBAU SYDD WEDI DOD I LAW'R CYNGOR (Tudalennau 17 - 22)

Adroddiad Prif Swyddog (Llywodraethu) -

**Pwrpas:** Rhoi gwybod i'r Cyngor am ganlyniadau deisebau sydd wedi cael eu cyflwyno dros y flwyddyn ddiwethaf.

10 **AMSERLEN O GYFARFODYDD 2023/24** (Tudalennau 23 - 38)

Adroddiad Prif Swyddog (Llywodraethu) -

**Pwrpas:** Galluogi'r Cyngor i ystyried yr Amserlen ddrafft o gyfarfodydd ar Gyfer 2023/24.

***Sylwch, efallai y bydd egwyl o 10 munud os yw'r cyfarfod yn para'n hirach na dwy awr.***

Mae'r dudalen hon yn wag yn bwrpasol

# Eitem ar gyfer y Rhaglen 8



## FLINTSHIRE COUNTY COUNCIL

|                        |  |
|------------------------|--|
| <b>Date of Meeting</b> | Thursday 4 <sup>th</sup> May 2023          |
| <b>Report Subject</b>  | Constitutional Issues including Committees |
| <b>Report Author</b>   | Chief Officer (Governance)                 |

### EXECUTIVE SUMMARY

Each year, at our Annual General Meeting, (AGM) the Council must agree what arrangements it will make to carry out certain functions, such as its Committee structure and delegation to Officers. These matters are set out in Council Procedure Rule 1.1 (vii)-(xiv).

This report deals with the appointment of other Committees and Chairs and other issues such as allocation of seats, under political balance.

The report is split into sections, each one dealing with one decision that needs to be made and the relevant issues to consider. Each section must be considered and voted on in turn at the AGM. Therefore, it is not possible to move these recommendations 'en bloc'.

### RECOMMENDATIONS

|   |  |
|---|--|
| 1 | <p>That Council appoints the following Committees:</p> <ul style="list-style-type: none"><li>• Appeals Committee</li><li>• Climate Change Committee</li><li>• Clwyd Pension Fund Committee</li><li>• Constitution and Democratic Services Committee</li><li>• Governance &amp; Audit Committee</li><li>• Grievance Committee</li><li>• Grievance Appeals Committee</li><li>• Investigation and Disciplinary Committee</li><li>• Joint Governance Committee (for pensions)</li><li>• Licensing Committee</li><li>• Overview and Scrutiny Committees as follows:<ul style="list-style-type: none"><li>• Community &amp; Housing</li><li>• Corporate Resources</li><li>• Education, Youth &amp; Culture</li></ul></li></ul> |
|---|--|

|    |   |
|----|---|
|    | <ul style="list-style-type: none"> <li>• Environment &amp; Economy</li> <li>• Social &amp; Healthcare</li> <li>• Planning Committee</li> <li>• Standards Committee</li> </ul>   |
| 2  | It is recommended that the size of each Committee should be as set out in paragraph 1.03 of this report.  |
| 3  | It is recommended that the Terms of Reference for each Committee as set out in the Constitution should be approved.   |
| 4  | <p>a) That seats be allocated in accordance with political balance as set out in Appendix 1 (to follow) and the rules on membership of the Committees as set out within the report; and</p> <p>b) that the seats on the Grievance, Grievance Appeals and Investigation and Disciplinary Committees be allocated to give a broad political spread of membership.</p> |
| 5  | That Council determines which group will appoint the chair for each of the five Overview and Scrutiny Committees.   |
| 6  | <p>That Council appoints a Chair of the following Committees (noting any restrictions on eligibility):</p> <ul style="list-style-type: none"> <li>• Climate Change Committee</li> <li>• Clwyd Pension Fund</li> <li>• Constitution &amp; Democratic Services</li> <li>• Licensing</li> <li>• Planning</li> </ul>  |
| 7  | That the Grievance Committee, the Grievance Appeal Committee and the Investigation and Disciplinary Committee should each appoint their own Chairs from amongst their Membership.   |
| 8  | That the rules, procedures, delegations and codes/protocols within the Constitution be approved.  |
| 9  | That the make-up of the Appointments Committee be approved.   |
| 10 | That Council notes the three Councillors already appointed to serve on the Standards Committee for this term.   |
| 11 | That Council delegates authority to the Chief Executive, in consultation with Group Leaders, to make any amendments to appointments to outside bodies as required.  |

## REPORT DETAILS

| 1.00 | EXPLAINING THE COMMITTEE STRUCTURE   |
|------|--|
| 1.01 | <p>The Constitution presently provides for the appointment of the following:-</p> <ul style="list-style-type: none"><li>• Appeals Committee</li><li>• Climate Change Committee</li><li>• Clwyd Pension Fund Committee</li><li>• Constitution and Democratic Services Committee</li><li>• Governance &amp; Audit Committee</li><li>• Grievance Committee</li><li>• Grievance Appeals Committee</li><li>• Investigation and Disciplinary Committee</li><li>• Joint Governance Committee (for pensions)</li><li>• Licensing Committee</li><li>• Overview and Scrutiny Committees as follows:<ul style="list-style-type: none"><li>▪ Community &amp; Housing</li><li>▪ Corporate Resources</li><li>▪ Education, Youth &amp; Culture</li><li>▪ Environment &amp; Economy</li><li>▪ Social &amp; Healthcare</li></ul></li><li>• Planning Committee</li><li>• Standards Committee</li></ul> |
| 1.02 | <p><b>It is recommended that</b> :That Council appoints the following Committees for 2022/23:</p> <ul style="list-style-type: none"><li>• Appeals Committee</li><li>• Clwyd Pension Fund Committee</li><li>• Constitution and Democratic Services Committee</li><li>• Governance and Audit Committee</li><li>• Grievance Committee</li><li>• Grievance Appeals Committee</li><li>• Investigation and Disciplinary Committee</li><li>• Joint Governance Committee (for pensions)</li><li>• Licensing Committee</li><li>• Overview and Scrutiny Committees as follows:<ul style="list-style-type: none"><li>▪ Community &amp; Housing</li><li>▪ Corporate Resources</li><li>▪ Education, Youth and Culture</li><li>▪ Environment and Economy</li><li>▪ Social and Healthcare</li></ul></li><li>• Planning Committee</li><li>• Standards Committee</li></ul>                            |

| <b>DETERMINATION OF THE SIZE OF COMMITTEES</b> |  |                    |                  |
|--|--|--------------------|------------------|
| 1.03   | <p>The Annual Meeting must decide upon the size of each of the Committees it has appointed. Council has previously agreed that the major Committees should be large enough for all political groups to be represented without being so large that it is difficult for groups to fill the places. During the review of Committees carried out in the last Council term it was agreed that 12 was an appropriate size for most Committees with the Planning and Constitution &amp; Democratic Services Committees being slightly larger.</p> <p>The table below shows the size of each Committee and whether it includes any members who are appointed by the Council rather than being elected (“co-optees”).</p> |                    |                  |
|  |  |                    |                  |
|  | <b>Committee</b>   | <b>Councillors</b> | <b>Co-Optees</b> |
|  | Climate Change   | 12                 | None             |
|  | Constitution and Democratic Services   | 16                 | None             |
|  | Governance & Audit Committee   | 6                  | 3                |
|  | Grievance Committee  | 12                 | None             |
|  | Grievance Appeals  | 12                 | None             |
|  | Investigation and Disciplinary   | 12                 | None             |
|  | Joint Governance Committee (Pensions) – 1 representative   | The Chair          | None             |
|  | Licensing  | 12                 | None             |
|  | Each Overview & Scrutiny   | 12                 |                  |
|  | Pension Committee  | 5                  | 4                |
|  | Planning   | 17                 | None             |
|  | Standards  | 3                  | 6                |
|  |  |                    |                  |
| 1.04   | <p>The size and composition of the Planning Committee is regulated by legislation. Under regulations made in 2017 the Planning Committee must be between 11 and 21 Members in size and can be no larger than 50% of the total Membership of the Council.</p> <p>The composition of the Governance and Audit Committee and the Standards Committee is also controlled by legislation. The governance and Audit Committee must consist of 1/3 co-optees. It therefore consists of 6 elected Councillors and three co-optees.</p>   |                    |                  |



|  |   |
|--|---|
|  | <p>The Standards Committee is highly regulated. It may have no more than nine members in total and must have</p> <ol style="list-style-type: none"> <li>1) At least 50% co-optees (called Independent Members) – the Committee has five</li> <li>2) One Town and Community representative who is appointed by the Town and Community Councils themselves; and</li> <li>3) No more than three County Councillors</li> </ol>  |
| 1.05   | <p><b>It is recommended that:</b> The size of each Committee should be as set out in paragraph 1.03 of this report.</p>   |
| <p><b>TERMS OF REFERENCE OF COMMITTEES</b></p> |   |
| 1.06   | <p>The Annual General Meeting is required to decide the terms of reference of the Committees which it appoints. These are set out in the Constitution. They are reviewed periodically to ensure that they remain pertinent, accurate and up to date.</p>  |
| 1.07   | <p><b>It is recommended that:</b> The terms of reference for each Committee as set out in the Constitution should be approved.</p>  |
| <p><b>POLITICAL BALANCE</b></p>                |   |
| 1.08   | <p>The Council is required at, or as soon as practicable after, the Annual Meeting, to decide the allocation of seats to political groups in accordance with the Political Balance Rules contained in the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990(as amended).</p> <p>Members are advised that these rules do not apply to the Cabinet nor to the Standards Committee.</p>  |
| 1.09   | <p>The basis of the statutory requirement is that Committee seats are allocated to a political group (as far as is practicable) in the same proportion as that group has to the total membership of the County Council.</p> <p>So, a group with 50% of the Councillors should have 50% of the overall number of seats and 50% of the seats on each Committee (provided that doesn't give it too many seats overall).</p> <p>The allocation of seats on Committees to the political groups must be in accordance with the rules which are listed below in order of importance :-</p> <ol style="list-style-type: none"> <li>(i) No Committee may consist of only one group;</li> <li>(ii) Where there is a majority group it is entitled to a majority upon every Committee. (This does not apply where the largest group does not have an overall majority);</li> <li>(iii) As far as possible, each group should receive a share of the total number of seats (across all Committees) equal to its share of the number of members on the Council;</li> <li>(iv) As far as possible each group should receive a share of the seats on each Committee equal to its share of the number of members on Council;</li> </ol> |

|      |   |
|------|---|
|      | <p>(v) Where some Councillors are not in a political group then the Council must ensure that a proportion of seats are allocated to those Councillors.</p> <p>The spreadsheet at Appendix 1 shows the size of each group, its percentage of the total number of Councillors and a suggested allocation of seats on Committees. Other lawful allocations may be possible provided no group ends up with too many seats on each Committee or too many seats overall.</p>  |
| 1.10 | <p>Members will be aware that, within the constraints of the above rules, we also try to allocate seats on Committees based on the expressed preference of Councillors. Some Committees are “oversubscribed”, so it is not always possible to accommodate every Councillor who wishes to serve on a particular Committee.</p>   |
| 1.11 | <p>To achieve political balance, it has been necessary to separate out the ‘employment’ Committees which are the Grievance, Grievance Appeals and Investigation and Disciplinary Committees. Otherwise, the smaller groups would be disadvantaged by having to use part of their seat allocation on Committees which seldom, if ever, meet. This separation requires a specific agreement from all Members of Council. If one Member objects to it, then it cannot be implemented.</p>  |
| 1.12 | <p>The Size and Composition of Local Planning Authority Committees (Wales) Regulations 2017 also require that a Planning Committee:</p> <ul style="list-style-type: none"> <li>• Should not include any substitutes; and</li> <li>• May only include one Member from a multiple Member ward.</li> </ul> <p>In making nominations to the Planning Committee, the groups will need to follow these rules:</p> <ol style="list-style-type: none"> <li>1) Only one Councillor from a multi-member ward may serve on the Planning Committee</li> <li>2) If a multiple Member ward is represented by Councillors who are not in the same group (and both wish to be on the Planning Committee), then there will need to be a means of deciding which Councillor can take up the place.</li> <li>3) In the first instance the two respective Group Leaders should seek to reach agreement about who will represent the ward.</li> <li>4) If that is not possible then the first nomination received by the proper officer will be accepted.</li> </ol> |
| 1.13 | <p>For the Governance &amp; Audit and the Constitution &amp; Democratic Services Committees, the Local Government (Wales) Measure limits the number of Cabinet Members on each Committee to a maximum of one, this cannot be the Leader. The Constitution has extended this so that no Cabinet Member may be a Member of the Governance &amp; Audit Committee. The Constitution also requires that Governance &amp; Audit Committee members are appointed for the whole of the Council term, if possible, to build up expertise.</p>  |

| 1.14              | Section 11 of the Constitution requires that the Investigation and Disciplinary Committee should include at least one Cabinet Member but that Cabinet members should make up no more than 50% of that Committee. So, it is proposed that in selecting who will serve on this Committee, the Leader should appoint only one Cabinet Member.  |                        |                      |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
|-------------------|---|------------------------|----------------------|------------------------|----------------------|--------------|---|------|---|-------|---|------|---|--------------|----|-------|----|--------|----|-------|----|-------------------|---|------|---|-------------|---|------|---|--------------|-----------|-------------|------------|
| 1.15              | There are a total of 135 seats for Councillors across all the Council Committees based on the current group membership. The entitlement of each group to seats is set out in the table below:   |                        |                      |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
|                   |   |                        |                      |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
|                   | <table border="1"> <thead> <tr> <th>Group</th> <th>Group size</th> <th>% of total Councillors</th> <th>Entitlement to seats</th> </tr> </thead> <tbody> <tr> <td>Conservative</td> <td>2</td> <td>2.99</td> <td>4</td> </tr> <tr> <td>Eagle</td> <td>3</td> <td>4.48</td> <td>6</td> </tr> <tr> <td>Independents</td> <td>26</td> <td>38.81</td> <td>52</td> </tr> <tr> <td>Labour</td> <td>31</td> <td>46.27</td> <td>63</td> </tr> <tr> <td>Liberal Democrats</td> <td>4</td> <td>5.97</td> <td>8</td> </tr> <tr> <td>Non-aligned</td> <td>1</td> <td>1.49</td> <td>2</td> </tr> <tr> <td><b>Total</b></td> <td><b>67</b></td> <td><b>100%</b></td> <td><b>135</b></td> </tr> </tbody> </table>   | Group                  | Group size           | % of total Councillors | Entitlement to seats | Conservative | 2 | 2.99 | 4 | Eagle | 3 | 4.48 | 6 | Independents | 26 | 38.81 | 52 | Labour | 31 | 46.27 | 63 | Liberal Democrats | 4 | 5.97 | 8 | Non-aligned | 1 | 1.49 | 2 | <b>Total</b> | <b>67</b> | <b>100%</b> | <b>135</b> |
| Group             | Group size  | % of total Councillors | Entitlement to seats |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
| Conservative      | 2   | 2.99                   | 4                    |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
| Eagle             | 3   | 4.48                   | 6                    |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
| Independents      | 26  | 38.81                  | 52                   |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
| Labour            | 31  | 46.27                  | 63                   |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
| Liberal Democrats | 4   | 5.97                   | 8                    |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
| Non-aligned       | 1   | 1.49                   | 2                    |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
| <b>Total</b>      | <b>67</b>   | <b>100%</b>            | <b>135</b>           |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
| 1.16              | <p><b>It is recommended that:</b></p> <p>a) Seats be allocated in accordance with political balance as set out in Appendix 1 and the rules on membership of the Committees as set out in the paragraphs above; and</p> <p>b) Of the seats on the Grievance, Grievance Appeals and Investigation and Disciplinary Committees be allocated to give a broad political spread of membership.</p>  |                        |                      |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
|                   | <b>DETERMINATION OF GROUPS TO APPOINT OSC CHAIRS</b>  |                        |                      |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
| 1.17              | <p>Under the Local Government Measure 2011 the allocation of scrutiny chairs is also undertaken on the basis of group size (though the rules are not the exactly the same as “political balance”). Scrutiny chairs are allocated to political groups, who then appoint the chair of that committee. Broadly, a larger group can appoint more chairs but the actual number depends on whether the group has a seat on Cabinet or not. Where a group has a seat on Cabinet then its entitlement to appoint chairs is rounded down to the nearest whole number whilst the entitlement of a group without a seat on Cabinet is rounded up to the next whole number.</p> <p>The notional entitlement of each group to appoint an OSC chair is set out in Appendix 1, immediately below the political balance calculations.</p> |                        |                      |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
| 1.18              | <b>It is recommended that:</b> Council determines which group will appoint the chair each of the five Overview and Scrutiny Committees.   |                        |                      |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
|                   | <b>APPOINTMENT OF CHAIRS OF STANDING COMMITTEES</b>   |                        |                      |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |
| 1.19              | The Committee Chairs of standing committees are appointed by different bodies, and some are subject to restrictions. A table showing which body appoints which Chair and what restrictions (if any) apply is set out below.   |                        |                      |                        |                      |              |   |      |   |       |   |      |   |              |    |       |    |        |    |       |    |                   |   |      |   |             |   |      |   |              |           |             |            |

| <b>Committee</b>                   | <b>Who appoints the Chair?</b>  | <b>Any restrictions?</b>   |
|------------------------------------|---|--|
| Climate Change                     | Council   | None   |
| Clwyd Pension Fund                 | Council   | The chair and vice-chair must be Flintshire County Councillors                                   |
| Constitution & Democratic Services | Council   | Cannot be a member of a group represented on the Cabinet - Local Government (Wales) Measure 2011 |
| Governance & Audit                 | The Committee appoints its own  | The chair must be a lay person not an elected councillor   |
| Grievance                          | The Committee appoints its own  | None   |
| Grievance Appeals                  | The Committee appoints its own  | None   |
| Investigation & Disciplinary       | The Committee appoints its own  | None   |
| Licensing                          | Council   | None   |
| Planning                           | Council   | None   |
| Recovery                           | Council   | None   |
| Standards                          | The Committee appoints its own  | Must be an Independent Member - Standards Committees (Wales) Regulations 2001                    |
| 1.20                               | <p><b>It is recommended that:</b> Council appoints the Chair of the following Committees (noting any restrictions on eligibility):</p> <ul style="list-style-type: none"> <li>• Climate Change</li> <li>• Clwyd Pension Fund</li> <li>• Constitution and Democratic Services</li> <li>• Licensing</li> <li>• Planning</li> </ul>  |  |
| 1.21                               | <p><b>It is recommended that:</b> The Grievance Committee, the Grievance Appeals Committee and Investigation &amp; Disciplinary Committee should each appoint their own Chairs from amongst their respective memberships.</p>   |  |
| 1.22                               | <p>Under the Local Government Measure 2011 the Chairs of Overview and Scrutiny are chosen by the political groups based on the strength of the various groups and which have seats on the Cabinet. Chairs are allocated to groups with a place on Cabinet first and any entitlement is rounded down. The remaining Chairs are then allocated to groups without a seat on Cabinet (rounding up to the nearest whole number).</p> |  |

| <b>APPROVAL OF THE CONSTITUTION</b>   |  |
|---------------------------------------|--|
| 1.23                                  | <p>The Constitution sets out how the Council functions and contains within it:</p> <ul style="list-style-type: none"> <li>• rules and procedures for managing meetings and Council business;</li> <li>• delegations to the Cabinet (including the choice of what is to be and what is not to be an executive function);</li> <li>• delegations to Committees and advisory groups in line with their terms of reference;</li> <li>• delegations to officers;</li> <li>• codes and protocols to support high standards of ethical behaviour and governance.</li> </ul> <p>The Constitution is based on a national a model which was updated in 2022. Adoption of the updated model is due for consideration at the meeting immediately preceding the Annual Meeting.</p> |
| 1.24                                  | <p>The codes and protocols in the Constitution are kept under rolling review to ensure that they remain up to date and pertinent. Every code/protocol will be reviewed at least once over the term of this Council as part of that review. Changes are also made as and when required if a scheduled review has already taken place or is not due for some time. The Standards Committee had agreed a programme for reviewing the Constitution.</p>  |
| 1.25                                  | <p><b>It is recommended that:</b> The rules, procedures, delegations, and codes/protocols within the Constitution be approved.</p>   |
| <b>NOMINATIONS TO INTERNAL BODIES</b> |  |
| 1.26                                  | <p>The existing Scheme of Delegation provides for an Appointments Committee for first and second tier officers comprising seven Members. This is not a standing Committee and is convened when required by seeking nominations from Group Leaders. In the past it has been usual for Committee Members to be drawn from all groups, albeit not formally politically balanced, including the relevant Cabinet Member.</p>   |
| 1.27                                  | <p><b>It is recommended that:</b> The make-up of the Appointments Committee be approved.</p>   |
| <b>STANDARDS COMMITTEE</b>            |  |
| 1.28                                  | <p>The Standards Committee includes five independent Members, a Town and Community Council representative and three Councillors (who cannot also be the Leader or Cabinet Members). The three County Councillors must be appointed for the life of this Council (i.e. five years) and can serve a maximum of two terms.</p> <p>Councillors Carberry, Parkhurst and Wren were appointed to the Standards Committee last year.</p>   |
| 1.29                                  | <p><b>It is recommended that:</b> Council notes the three Councillors already appointed to serve on the Standards Committee for this term</p>  |

|      |  |
|------|--|
|      | <b>APPOINTMENTS TO OUTSIDE BODIES</b>  |
| 1.30 | The Council nominates Councillors to serve on different bodies such as the fire authority, police and crime panel plus local charities and organisations (collectively called “outside bodies”). Appointments were made at the last Annual Meeting for the whole Council term. Clearly, changes may be needed over the next four years so delegated authority is given to the Chief Executive, in consultation with Group Leaders, to make any amendments to those appointments as required. |
| 1.31 | <b>It is recommended that:</b> Council delegates authority to the Chief Executive, in consultation with Group Leaders, to make any amendments to appointments to outside bodies as required.   |
|      | <b>2.00 RESOURCE IMPLICATIONS</b>  |
| 2.01 | None as a result of this report.   |
|      | <b>3.00 RISK MANAGEMENT</b>  |
| 3.01 | None as a result of this report.   |
|      | <b>4.00 CONSULTATIONS REQUIRED/CARRIED OUT</b>   |
| 4.01 | Group Leaders.   |
|      | <b>5.00 APPENDICES</b>   |
| 5.01 | Appendix 1 - 2022 Political Balance calculation  |
|      | <b>6.00 LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>  |
| 6.01 | None   |
|      | <b>7.00 CONTACT OFFICER DETAILS</b>  |
| 7.01 | <b>Contact Officer:</b> Gareth Owens, Chief Officer (Governance)<br><b>Telephone:</b> 01352 702344<br><b>E-mail:</b> <a href="mailto:gareth.legal@flintshire.gov.uk">gareth.legal@flintshire.gov.uk</a>  |
|      | <b>8.00 GLOSSARY OF TERMS</b>  |
| 8.01 | <b>Proper Officer</b> – the Council employee who is nominated to perform a specific statutory task, for example receipt of nominations to serve on the Planning Committee.   |

Political Balance May 2023

Tudalen 15

|                                 | Labour    |              |       | Independents |              |       | Conservatives |             |       | Liberal  |             |       | FGG-independent |             |      | Non Aligned |             |       | Eagle Group |             |       | Non Aligned |             |      | Total Councillors | Cross check |
|---------------------------------|-----------|--------------|-------|--------------|--------------|-------|---------------|-------------|-------|----------|-------------|-------|-----------------|-------------|------|-------------|-------------|-------|-------------|-------------|-------|-------------|-------------|------|-------------------|-------------|
| <b>No. of councillors</b>       | 31        |              |       | 26           |              |       | 2             |             |       | 4        |             |       | 0               |             |      | 1           |             |       | 3           |             |       | 0           |             |      | 67                |             |
| <b>% of councillors</b>         | 46.27%    |              |       | 38.81%       |              |       | 2.99%         |             |       | 5.97%    |             |       | 0.00%           |             |      | 1.49%       |             |       | 4.48%       |             |       | 0.00%       |             |      | Total Seats       |             |
| <b>Notional entitlement</b>     | 62.46     |              |       | 52.39        |              |       | 4.03          |             |       | 8.06     |             |       | 0.00            |             |      | 2.01        |             |       | 6.04        |             |       | 0.00        |             |      | 135.00            |             |
| <b>Allocation of seats</b>      | 63        |              |       | 52           |              |       | 4             |             |       | 8        |             |       | 0               |             |      | 2           |             |       | 6           |             |       | 0           |             |      | 135.00            |             |
| Community, Housing & Assets OSC | 6         | 5.55         | 0.45  | 5            | 4.66         | 0.34  | 0             | 0.36        | -0.36 | 0        | 0.72        | -0.72 | 0               | 0.00        | 0.00 | 0           | 0.18        | -0.18 | 1           | 0.54        | 0.46  | 0           | 0.00        | 0.00 | 12                | 12.00       |
| Corporate Resources OSC         | 6         | 5.55         | 0.45  | 5            | 4.66         | 0.34  | 0             | 0.36        | -0.36 | 0        | 0.72        | -0.72 | 0               | 0.00        | 0.00 | 0           | 0.18        | -0.18 | 1           | 0.54        | 0.46  | 0           | 0.00        | 0.00 | 12                | 12.00       |
| Education, Youth & Culture OSC  | 6         | 5.55         | 0.45  | 4            | 4.66         | -0.66 | 0             | 0.36        | -0.36 | 1        | 0.72        | 0.28  | 0               | 0.00        | 0.00 | 0           | 0.18        | -0.18 | 1           | 0.54        | 0.46  | 0           | 0.00        | 0.00 | 12                | 12.00       |
| Environment & Econo             | 6         | 5.55         | 0.45  | 4            | 4.66         | -0.66 | 0             | 0.36        | -0.36 | 1        | 0.72        | 0.28  | 0               | 0.00        | 0.00 | 0           | 0.18        | -0.18 | 1           | 0.54        | 0.46  | 0           | 0.00        | 0.00 | 12                | 12.00       |
| Social & Healthcare OSC         | 5         | 5.55         | -0.55 | 4            | 4.66         | -0.66 | 1             | 0.36        | 0.64  | 1        | 0.72        | 0.28  | 0               | 0.00        | 0.00 | 1           | 0.18        | 0.82  | 0           | 0.54        | -0.54 | 0           | 0.00        | 0.00 | 12                | 12.00       |
| Planning                        | 8         | 7.87         | 0.13  | 6            | 6.60         | -0.60 | 1             | 0.51        | 0.49  | 1        | 1.01        | -0.01 | 0               | 0.00        | 0.00 | 1           | 0.25        | 0.75  | 0           | 0.76        | -0.76 | 0           | 0.00        | 0.00 | 17                | 17.00       |
| Licensing                       | 6         | 5.55         | 0.45  | 4            | 4.66         | -0.66 | 0             | 0.36        | -0.36 | 1        | 0.72        | 0.28  | 0               | 0.00        | 0.00 | 0           | 0.18        | -0.18 | 1           | 0.54        | 0.46  | 0           | 0.00        | 0.00 | 12                | 12.00       |
| Audit                           | 2         | 2.78         | -0.78 | 3            | 2.33         | 0.67  | 0             | 0.18        | -0.18 | 1        | 0.36        | 0.64  | 0               | 0.00        | 0.00 | 0           | 0.09        | -0.09 | 0           | 0.27        | -0.27 | 0           | 0.00        | 0.00 | 6                 | 6.00        |
| Climate Change                  | 5         | 5.55         | -0.55 | 6            | 4.66         | 1.34  | 0             | 0.36        | -0.36 | 1        | 0.72        | 0.28  | 0               | 0.00        | 0.00 | 0           | 0.18        | -0.18 | 0           | 0.54        | -0.54 | 0           | 0.00        | 0.00 | 12                | 12.00       |
| Constitution and Democratic     | 7         | 7.40         | -0.40 | 6            | 6.21         | -0.21 | 1             | 0.48        | 0.52  | 1        | 0.96        | 0.04  | 0               | 0.00        | 0.00 | 0           | 0.24        | -0.24 | 1           | 0.72        | 0.28  | 0           | 0.00        | 0.00 | 16                | 16.00       |
| Pensions                        | 3         | 2.31         | 0.69  | 2            | 1.94         | 0.06  | 0             | 0.15        | -0.15 | 0        | 0.30        | -0.30 | 0               | 0.00        | 0.00 | 0           | 0.07        | -0.07 | 0           | 0.22        | -0.22 | 0           | 0.00        | 0.00 | 5                 | 5.00        |
| Joint Pensions                  | 1         | 0.46         | 0.54  | 0            | 0.39         | -0.39 | 0             | 0.03        | -0.03 | 0        | 0.06        | -0.06 | 0               | 0.00        | 0.00 | 0           | 0.01        | -0.01 | 0           | 0.04        | -0.04 | 0           | 0.00        | 0.00 | 1                 | 1.00        |
| Fire Authority                  | 2         | 2.78         | -0.78 | 3            | 2.33         | 0.67  | 1             | 0.18        | 0.82  | 0        | 0.36        | -0.36 | 0               | 0.00        | 0.00 | 0           | 0.09        | -0.09 | 0           | 0.27        | -0.27 | 0           | 0.00        | 0.00 | 6                 | 6.00        |
| <b>Total to Group</b>           | <b>63</b> | <b>62.46</b> |       | <b>52</b>    | <b>52.39</b> |       | <b>4</b>      | <b>4.03</b> |       | <b>8</b> | <b>8.06</b> |       | <b>0</b>        | <b>0.00</b> |      | <b>2</b>    | <b>2.01</b> |       | <b>6</b>    | <b>6.04</b> |       | <b>0</b>    | <b>0.00</b> |      | <b>135</b>        | 135         |
| Grievance                       | 6         | 6.01         | -0.01 | 4            | 5.04         | -1.04 | 1             | 0.39        | -0.61 | 1        | 0.78        | -0.22 | 1               | 0.00        | 1.00 | 0           | 0.19        | -0.19 | 0           | 0.58        | -0.58 | 0           | 0.00        | 0.00 | 13                | 13.00       |
| Grievance Appeals               | 6         | 6.01         | -0.01 | 4            | 5.04         | -1.04 | 1             | 0.39        | -0.61 | 1        | 0.78        | -0.22 | 1               | 0.00        | 1.00 | 0           | 0.19        | -0.19 | 0           | 0.58        | -0.58 | 0           | 0.00        | 0.00 | 13                | 13.00       |
| Invest + Disc                   | 6         | 6.01         | -0.01 | 4            | 5.04         | -1.04 | 1             | 0.39        | -0.61 | 1        | 0.78        | -0.22 | 1               | 0.00        | 1.00 | 0           | 0.19        | -0.19 | 0           | 0.58        | -0.58 | 0           | 0.00        | 0.00 | 13                | 13.00       |

If the allocations come to a total that is too high/low then the numbers along the bottom/on the right change colour

**TABLE 2**

|                 | Labour |  |  | Independent |  |  | Conservatives |  |  | Liberal Democrats |  |  | FCC Independent |  |  | Non-Aligned |  |  | Eagle Group |  |  | Non-Aligned |  |  |
|-----------------|--------|--|--|-------------|--|--|---------------|--|--|-------------------|--|--|-----------------|--|--|-------------|--|--|-------------|--|--|-------------|--|--|
| Scrutiny chairs |        |  |  |             |  |  |               |  |  |                   |  |  |                 |  |  |             |  |  |             |  |  |             |  |  |
| Notional        | 2.31   |  |  | 1.94        |  |  | 0.15          |  |  | 0.30              |  |  | 0.00            |  |  | 0.07        |  |  | 0.22        |  |  | 0.00        |  |  |
| Actual          | 2 or 3 |  |  | 1 or 2      |  |  | 0-1           |  |  | 0-1               |  |  | 0               |  |  | 0           |  |  | 0-1         |  |  | 0           |  |  |

Groups with a seat on cabinet round down, and groups without round up, their entitlement to OSC chairs. In this scenario if Labour are in the cabinet then they have 2 chairs and the Independent group 2. If the Independents are in the Cabinet, then Labour would get 3 chairs in this scenario because their entitlement is higher than any other group, and the Independent Group would get 1.

Mae'r dudalen hon yn wag yn bwrpasol



# Eitem ar gyfer y Rhaglen 9



## FLINTSHIRE COUNTY COUNCIL

|                        |                                    |
|------------------------|------------------------------------|
| <b>Date of Meeting</b> | Thursday 4 <sup>th</sup> May, 2023 |
| <b>Report Subject</b>  | Petitions Received at Council      |
| <b>Report Author</b>   | Chief Officer (Governance)         |

### **EXECUTIVE SUMMARY**

At County Council, Members are able to submit petitions on behalf of constituents. At the October 2018 meeting, it was agreed to prepare a report showing to which portfolio petitions had been assigned and what actions had been taken as a result of those petitions.

### **RECOMMENDATIONS**

|   |                                |
|---|--------------------------------|
| 1 | That Council notes the report. |
|---|--------------------------------|

## REPORT DETAILS

| 1.00 | PETITIONS RECEIVED AT COUNTY COUNCIL  |
|------|---|
| 1.01 | <p>At County Council, Members are able to submit petitions on behalf of their constituents. At the October 2018 meeting, it was agreed to prepare a report showing who had submitted petitions, to which portfolio petitions had been assigned and what actions had been taken as a result of those petitions.</p>  |
| 1.02 | <p>During 2022/23, there have been eight petitions presented at Council. The details of the petitions are as follows: -</p> <p><u>26<sup>th</sup> July 2022</u><br/><b>Councillors submitting petition</b> – Councillors: Glyn Banks and Gina Maddison<br/><b>Issue</b> – on behalf of residents in Glan-yr-afon regarding road safety concerns and thanked Streetscene officer Lee Shone for his involvement on this.</p> <p><b>Response from portfolio</b><br/>A number of meetings have been held with local members and residents of Glan Yr Afon to develop active travel proposals in Glan-Yr-Afon. Utilising active travel core funding in 2022-2023, the Council will look to develop the measures identified (which have been led by the community). These works will involve design, feasibility and road safety audits, prior to a potential scheme bid for grant funding in 2023/24.</p> <p><u>26<sup>th</sup> July 2022</u><br/><b>Councillor submitting petition</b> – Councillor Gillian Brockley<br/><b>Issue</b> – on behalf of local residents to oppose the Gladstone estate development on which she called upon the support of all Members.</p> <p><b>Response from portfolio</b></p> <ol style="list-style-type: none"><li>1. The petition raised a number of points (14) that were in common with objections already submitted to previous stages of the LDP process as well as to the Examination.</li><li>2. The team prepared a detailed document that showed for each of the 14 points, how and when each had previously been raised and also how responded to.</li><li>3. This document was sent to Cllr Gillian Brockley and Councillor Sam Swash in advance of a meeting to meet the Councillors to go through the petition points and the comprehensive response document.</li><li>4. The meeting took place on 28/09/2022 at Ty Dewi Sant and the follow up actions were agreed with the Members.</li><li>5. The information relating to action points was provided to the Members.</li></ol> <p><u>27<sup>th</sup> September 2022</u><br/><b>Councillor submitting petition</b> – Councillor Hilary McGuill<br/><b>Issue</b> – on behalf of residents of the Heol Fammau and Moel Gron areas of Mynydd Isa. The residents had requested that urgent repairs be carried out because of the poor condition of the roads. This had been requested</p> |

for quite some time and Councillor McGuill said that during a 60-year period the roads had only been patched and were now desperately in need of a proper resurfacing.

**Response from portfolio**

The Council have undertaken a technical assessment and engaged with suppliers to best identify the appropriate treatment for this road and the road is being assessed in accordance with the prioritisation matrix of identified sites, which is currently taking place.

The Council has a limited budget for resurfacing, and there are a number of A and B roads across the county that have been identified as requiring treatment. These roads perform an important role in regional travel, and it is essential that the small budget available to us is used to maintain their condition for traffic, based on their strategic importance to the overall council objectives. The funding available to the Council for highway resurfacing is limited and is inadequate compared to the overall backlog of repairs required across the network. Unfortunately, there is insufficient funding available to deal with the backlog of roads that require treatment, and we very much share the frustration around the condition of some roads, particular in urban housing estate roads, across the county.

A limited amount of budget has been allocated for machine patching works, and the area coordinator will consider these roads for possible inclusion in this programme, should they be suitable for this type of repair. This would mean that the worst areas would be cut out and re-laid, but similarly the resources and funding available to do this are also limited.

The grant funding schemes available via Welsh Government in relation to highways are for active travel and not for maintenance works, and therefore, at this time, we are not able to acquire any further budget beyond the limited resources currently available.

As soon as the exercise to identify roads for resurfacing and patching has been completed, the 2023/24 programmes will be published on our website and shared with the ward members.

Unfortunately, this petition and the intention behind it, does not allow us to depart from the established policy for highway asset maintenance and the need to ensure that we gain the maximum benefit from the limit funding available.

27<sup>th</sup> September 2022

**Councillor submitting petition** – Councillor David Coggins-Cogan

**Issue** – on behalf of the residents in his ward for the Council to urgently review the safety of the roads in his ward. An overview was given on the dangerous conditions encountered on these roads which had resulted in several deaths. There was also a lack of pavements and warning signs. In addition, the speed limit on that road was 60-mph. The Council was aware of the problems, and he pleaded for urgent action be taken.

**Response from portfolio**

A formal response was provided to Councillor Coggins-Cogan following receipt of the petition last year, which included a proposed course of

action. A meeting was held with the community council working group in November 2022 to share initial scheme proposals; however, neither Councillor Coggins-Cogan nor Councillor Davis-Cooke (the other local member) were able to attend. Several attempts have been made to reconvene a meeting with local members to no avail. Given the inability to arrange a suitable meeting, scheme drawings have been sent to local members requesting comment; however, no comments have been received to date.

An initial accident remedial scheme at the junction of Cadole Road has been designed following the recent fatal accident and has been shared with North Wales Police. Junction improvement works are proposed to commence in May 2023; however, wider scheme improvements will be subject to future availability of Welsh Government grant funding and successful bids.

24<sup>th</sup> January 2023

**Councillor submitting petition** – Councillor David Hughes  
**Issue** – a petition on Save the Llanfynydd footbridge.

**Response from portfolio**

Flintshire County Council is very supportive of this, and an officer has met with the Community Council, and we are attempting to find a solution so that the bridge can be transferred to the Community Council.

24<sup>th</sup> January 2023

**Councillor submitting petition** – Councillor Bill Crease  
**Issue** – on behalf of Connah's Quay Angling Club to exclude dogs from the fishing platform access paths within the fenced area at 'The Rosie', Wepre Park.

**Response from portfolio**

The Access and Natural Environment Manager has written to the Angling Club to inform them that Officers had considered the petition and will request the Environment & Economy Overview and Scrutiny Committee to consider an amendment to the PSPO at their May meeting to prohibit dogs from the fenced area at the Rosie. Should the Environment & Economy Overview and Scrutiny Committee agree that the ban should be considered it will then be put to a public consultation, likely to be held in the summer. The results of the consultation will inform Cabinet on their decision to include the amendment or not.

24<sup>th</sup> January 2023

**Councillors submitting petition** – Councillors: Glyn Banks and Gina Maddison  
**Issue** – on behalf of the residents of Gronant regarding concerns on a proposed new housing development at Gronant Institute.

**Response from portfolio**

The Chief Officer (Planning, Environment and Economy) wrote to the petition's author, acknowledged receipt, and advised that the contents of the petition would be taken into account by the case officer who was assessing planning application FUL/000004/23. Should the case officer need more information, he will contact the petition's organiser directly.

24<sup>th</sup> January 2023

**Councillors submitting petition** – Councillors: Glyn Banks and Gina Maddison

**Issue** – on behalf of the residents of Gronant Ward regarding provision of suitable disabled access to a residential property.

**Response from portfolio**

The Service Manager Housing Assets contacted the Local Councillors (Cllr and arranged a site visit to the tenant's home. The Housing Manager was also asked to attend from a housing/ tenancy perspective.

We held honest and open conversations about the works the tenant had undertaken without permission and we also discussed the best option would be relocation. However, the tenant advised that this would not be an option.

Thankfully, during the visit, it was apparent that the Council could offer a hardstanding that could be used as a drop off point and not as a driveway. The hardstanding would not be compliant with DDA regulation, and we would need to utilise HRA and Streetscene land to access the frontage of the tenant's home.

The Service Manager Housing Assets is in the process of liaising with colleagues in Streetscene over a vehicle access crossing (dropped kerbs) and have advised the tenant that they are hopeful of providing a solution that may assist them with accessing their property more easily.

Further works will also be undertaken to the full complex and other areas to assist with alleviating some of the parking concerns and access for emergency vehicles.

|             |  |
|-------------|--|
| <b>2.00</b> | <b>RESOURCE IMPLICATIONS</b>           |
| 2.01        | Not applicable for this update report. |

|             |   |
|-------------|---|
| <b>3.00</b> | <b>CONSULTATIONS REQUIRED / CARRIED OUT</b> |
| 3.01        | Not applicable                              |

|             |  |
|-------------|--|
| <b>4.00</b> | <b>RISK MANAGEMENT</b>                 |
| 4.01        | Not applicable for this update report. |

|             |                   |
|-------------|-------------------|
| <b>5.00</b> | <b>APPENDICES</b> |
| 5.01        | None.             |

|             |   |
|-------------|---|
| <b>6.00</b> | <b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>  |
| 6.01        | None.<br><br><b>Contact Officer:</b> Steven Goodrum, Head of Democratic Services<br><b>Telephone:</b> 01352 702320<br><b>E-mail:</b> <a href="mailto:steven.goodrum@flintshire.gov.uk">steven.goodrum@flintshire.gov.uk</a> |

|             |                          |
|-------------|--------------------------|
| <b>7.00</b> | <b>GLOSSARY OF TERMS</b> |
| 7.01        | None.                    |

# Eitem ar gyfer y Rhaglen 10



## FLINTSHIRE COUNTY COUNCIL

|                        |                                    |
|------------------------|------------------------------------|
| <b>Date of Meeting</b> | Thursday, 4 <sup>th</sup> May 2023 |
| <b>Report Subject</b>  | Schedule of Meetings 2023/24       |
| <b>Report Author</b>   | Chief Officer (Governance)         |

### EXECUTIVE SUMMARY

This report contains the proposed schedule of meetings for 2023/24.

It also explains how the schedule was prepared and details the consultation process which was undertaken with Members.

### RECOMMENDATIONS

|   |   |
|---|---|
| 1 | That the attached draft Schedule of Meetings for 2023/24 be approved. |
|---|---|

### REPORT DETAILS

|             |   |
|-------------|---|
| <b>1.00</b> | <b>EXPLAINING THE SCHEDULE OF MEETINGS FOR 2023/24</b>  |
| 1.01        | The Schedule of Meetings is produced on an annual basis and presented for approval to Members at the Annual Meeting.  |
| 1.02        | Each year the Schedule of Meetings is designed based on regular meeting cycles, regular meeting days where possible and with wide consultation to ensure that reporting commitments and/or meetings do not clash.             |
| 1.03        | It is the aim to avoid meetings being held in school holidays wherever possible. However, given the cycle of individual Committee meetings when statutory reports are required to be approved by this is not always possible. |

|      |   |
|------|---|
| 1.04 | A suggestion was made at a recent County Council meeting for meetings of County Council to commence at 1pm, not 2pm as has been the practice for many years. This was supported and has been reflected in the draft schedule.   |
| 1.05 | A further suggestion was made that, where possible, meetings should be avoided on the mornings of County Council meetings. This can be achieved for all but for two meetings of County Council. To avoid holding two meetings on the same day, it has been necessary to schedule Council meetings on a Wednesday due to the reporting cycles of Overview and Scrutiny Committee meetings which limits the availability of dates.  |
| 1.06 | A number of reserved dates for County Council have also been included in the diary in case special meetings be required. If they are not needed for County Council meetings, those dates will be made available for Workshops or Task and Finish Groups, as they will already be reserved in Members' diaries.  |
| 1.07 | Shown in <i>Italics</i> are the known dates of North Wales Fire and Rescue Authority meetings and North Wales Economic Ambition Board meetings (noting that when writing the report, the dates for the latter are only known until December 2023. We have avoided scheduling meetings which would clash with those external commitments.  |
| 1.08 | Following the start of the new Council term, a survey was undertaken which contained questions of Members preference of meeting start times. This survey was undertaken in the autumn which allowed for new Members to experience meetings held in line with the preferences made following the last Council term, and to express their views on whether those arrangements were best suited to their needs. Following the completion of the survey, no recommendations for changing meeting days/times were made. Therefore, this Schedule of Meetings continues the previous pattern of meetings, noting the changes as outlined above. |

|             |                              |
|-------------|------------------------------|
| <b>2.00</b> | <b>RESOURCE IMPLICATIONS</b> |
| 2.01        | None.                        |

|             |   |
|-------------|---|
| <b>3.00</b> | <b>CONSULTATIONS REQUIRED / CARRIED OUT</b>                                     |
| 3.01        | Chief Officer Team.<br><br>Group Leaders, Chairs and Vice Chairs of Committees. |

|             |                        |
|-------------|------------------------|
| <b>4.00</b> | <b>RISK MANAGEMENT</b> |
| 4.01        | None.                  |



|             |   |
|-------------|---|
| <b>5.00</b> | <b>APPENDICES</b>                           |
| 5.01        | App 1 - Draft Schedule of Meetings 2023/24. |

|             |  |
|-------------|--|
| <b>6.00</b> | <b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>   |
| 6.01        | <p>None.</p> <p><b>Contact Officer:</b> Nicola Gittins – Team Leader – Committee Services<br/> <b>Telephone:</b> 01352 702345<br/> <b>E-mail:</b> <a href="mailto:nicola.gittins@flintshire.gov.uk">nicola.gittins@flintshire.gov.uk</a></p> |

|             |                          |
|-------------|--------------------------|
| <b>7.00</b> | <b>GLOSSARY OF TERMS</b> |
| 7.01        | None.                    |

Mae'r dudalen hon yn wag yn bwrpasol

**SCHEDULE OF MEETINGS 2023/24**

| <b><u>DAY / DATE</u></b>    | <b><u>10.00AM</u></b>                                | <b><u>2.00PM</u></b>                                 |
|-----------------------------|--|--|
| Monday 28 August 2023       | <b>Bank Holiday</b>                                  |  |
| Tuesday 29 August 2023      |  |  |
| Wednesday 30 August 2023    | Clwyd Pension Fund Committee (9.30am)                | Planning (1pm)                                       |
| Thursday 31 August 2023     |  |  |
| Friday 1 September 2023     |  |  |
| Monday 4 September 2023     |  | Standards (6pm)                                      |
| Tuesday 5 September 2023    | Informal Cabinet                                     |  |
| Wednesday 6 September 2023  | Climate Change Committee                             |  |
| Thursday 7 September 2023   |  | Social & Health Care OSC                             |
| Friday 8 September 2023     |  |  |
| Monday 11 September 2023    |  |  |
| Tuesday 12 September 2023   | Environment & Economy OSC                            |  |
| Wednesday 13 September 2023 | Community, Housing & Assets OSC                      |  |
| Thursday 14 September 2023  | Corporate Resources OSC                              | Education, Youth & Culture OSC                       |
| Friday 15 September 2023    | Planning Strategy Group                              |  |
| Monday 18 September 2023    | <i>North Wales Fire and Rescue Authority Meeting</i> | <i>North Wales Fire and Rescue Authority Meeting</i> |
| Tuesday 19 September 2023   | Cabinet  |  |
| Wednesday 20 September 2023 |  |  |
| Thursday 21 September 2023  | School Budget Forum (9.30am)                         | Children's Services Forum (4.30pm)                   |
| Friday 22 September 2023    | <i>North Wales Economic Ambition Board</i>           |  |
| Monday 25 September 2023    |  |  |
| Tuesday 26 September 2023   |  | FCC (1pm)  |

|                             |  |                                       |
|-----------------------------|--|---------------------------------------|
| Wednesday 27 September 2023 | Governance and Audit Committee                       | Planning (1pm)                        |
| Thursday 28 September 2023  |  | Constitution and Democratic Services  |
| Friday 29 September 2023    |  |                                       |
| Monday 2 October 2023       |  | Standards (Provisional 6pm)           |
| Tuesday 3 October 2023      | Informal Cabinet                                     |                                       |
| Wednesday 4 October 2023    | Licensing Committee                                  |                                       |
| Thursday 5 October 2023     |  | SACRE (4pm)                           |
| Friday 6 October 2023       |  |                                       |
| Monday 9 October 2023       |  |                                       |
| Tuesday 10 October 2023     | Environment & Economy OSC                            |                                       |
| Wednesday 11 October 2023   | Community, Housing & Assets OSC                      |                                       |
| Thursday 12 October 2023    | Corporate Resources OSC                              |                                       |
| Friday 13 October 2023      |  |                                       |
| Monday 16 October 2023      | <i>North Wales Fire and Rescue Authority Meeting</i> |                                       |
| Tuesday 17 October 2023     | Cabinet  |                                       |
| Wednesday 18 October 2023   |  |                                       |
| Thursday 19 October 2023    |  | Education, Youth & Culture OSC        |
| Friday 20 October 2023      |  |                                       |
| Monday 23 October 2023      |  |                                       |
| Tuesday 24 October 2023     |  | FCC (Annual Performance Report) (1pm) |
| Wednesday 25 October 2023   |  | Planning (1pm)                        |
| Thursday 26 October 2023    |  | Social & Health Care OSC              |
| Friday 27 October 2023      | <i>North Wales Economic Ambition Board</i>           |                                       |

|                            |                                       |                                    |
|----------------------------|---------------------------------------|------------------------------------|
| Monday 30 October 2023     | SCHOOL HOLIDAYS                       |                                    |
| Tuesday 31 October 2023    | SCHOOL HOLIDAYS                       |                                    |
| Wednesday 1 November 2023  | SCHOOL HOLIDAYS                       |                                    |
| Thursday 2 November 2023   | SCHOOL HOLIDAYS                       |                                    |
| Friday 3 November 2023     | SCHOOL HOLIDAYS                       |                                    |
| Monday 6 November 2023     |                                       | Standards (6pm)                    |
| Tuesday 7 November 2023    | Informal Cabinet                      |                                    |
| Wednesday 8 November 2023  |                                       | Constitution & Democratic Services |
| Thursday 9 November 2023   |                                       | Education Consultative Committee   |
| Friday 10 November 2023    | Planning Strategy Group               |                                    |
| Monday 13 November 2023    |                                       |                                    |
| Tuesday 14 November 2023   | Environment & Economy OSC             |                                    |
| Wednesday 15 November 2023 | Community, Housing & Assets OSC       |                                    |
| Thursday 16 November 2023  | Corporate Resources OSC               | Children's Services Forum (4.30pm) |
| Friday 17 November 2023    |                                       |                                    |
| Monday 20 November 2023    |                                       |                                    |
| Tuesday 21 November 2023   | Cabinet                               |                                    |
| Wednesday 22 November 2023 | Governance and Audit Committee        | Planning (1pm)                     |
| Thursday 23 November 2023  | (FCC Reserved)                        | SACRE (4pm)                        |
| Friday 24 November 2023    |                                       |                                    |
| Monday 27 November 2023    |                                       |                                    |
| Tuesday 28 November 2023   | Climate Change Committee              |                                    |
| Wednesday 29 November 2023 | Clwyd Pension Fund Committee (9.30am) |                                    |
| Thursday 30 November 2023  |                                       | Education, Youth & Culture OSC     |

|                            |  |  |
|----------------------------|--|--|
| Friday 1 December 2023     |  |  |
| Monday 4 December 2023     |  | Standards (Provisional 6pm)                          |
| Tuesday 5 December 2023    | Informal Cabinet                                     |  |
| Wednesday 6 December 2023  |  | FCC (1pm)  |
| Thursday 7 December 2023   |  | Social & Health Care OSC                             |
| Friday 8 December 2023     |  |  |
| Monday 11 December 2023    |  |  |
| Tuesday 12 December 2023   | Environment & Economy OSC                            |  |
| Wednesday 13 December 2023 | Community, Housing & Assets OSC                      | Planning (1pm)                                       |
| Thursday 14 December 2023  | Corporate Resources OSC                              |  |
| Friday 15 December 2023    | <i>North Wales Economic Ambition Board</i>           |  |
| Monday 18 December 2023    | <i>North Wales Fire and Rescue Authority Meeting</i> | <i>North Wales Fire and Rescue Authority Meeting</i> |
| Tuesday 19 December 2023   | Cabinet  |  |
| Wednesday 20 December 2023 |  |  |
| Thursday 21 December 2023  |  |  |
| Friday 22 December 2023    |  |  |
| Monday 25 December 2023    | SCHOOL HOLIDAYS<br><b>Bank Holiday</b>               |  |
| Tuesday 26 December 2023   | SCHOOL HOLIDAYS<br><b>Bank Holiday</b>               |  |
| Wednesday 27 December 2023 | SCHOOL HOLIDAYS                                      |  |
| Thursday 28 December 2023  | SCHOOL HOLIDAYS                                      |  |
| Friday 29 December 2023    | SCHOOL HOLIDAYS                                      |  |
| Monday 1 January 2024      | SCHOOL HOLIDAYS<br><b>Bank Holiday</b>               |  |
| Tuesday 2 January 2024     | SCHOOL HOLIDAYS                                      |  |
| Wednesday 3 January 2024   | SCHOOL HOLIDAYS<br>Informal Cabinet                  |  |

|                           |  |                                    |
|---------------------------|--|------------------------------------|
| Thursday 4 January 2024   | SCHOOL HOLIDAYS                                      |                                    |
| Friday 5 January 2024     | SCHOOL HOLIDAYS                                      |                                    |
| Monday 8 January 2024     |  | Standards (6pm)                    |
| Tuesday 9 January 2024    | Environment & Economy OSC                            |                                    |
| Wednesday 10 January 2024 | Community, Housing & Assets OSC                      | Planning (1pm)                     |
| Thursday 11 January 2024  | Corporate Resources OSC                              |                                    |
| Friday 12 January 2024    |  |                                    |
| Monday 15 January 2024    |  |                                    |
| Tuesday 16 January 2024   | Cabinet  |                                    |
| Wednesday 17 January 2024 | Climate Change Committee                             | Children's Services Forum (4.30pm) |
| Thursday 18 January 2024  | School Budget Forum (9.30am)                         | Social & Health Care OSC           |
| Friday 19 January 2024    |  |                                    |
| Monday 22 January 2024    | <i>North Wales Fire and Rescue Authority Meeting</i> |                                    |
| Tuesday 23 January 2024   |  | FCC (1pm)                          |
| Wednesday 24 January 2024 | Governance and Audit Committee                       | Constitution & Democratic Services |
| Thursday 25 January 2024  |  | Planning Strategy Group            |
| Friday 26 January 2024    |  |                                    |
| Monday 29 January 2024    |  |                                    |
| Tuesday 30 January 2024   | Informal Cabinet                                     |                                    |
| Wednesday 31 January 2024 |  |                                    |
| Thursday 1 February 2024  |  | Education, Youth & Culture OSC     |
| Friday 2 February 2024    |  |                                    |
| Monday 5 February 2024    |  | Standards (Provisional 6pm)        |
| Tuesday 6 February 2024   | Environment & Economy OSC                            |                                    |

|                            |                                       |  |
|----------------------------|---------------------------------------|--|
| Wednesday 7 February 2024  | Community, Housing & Assets OSC       | Planning (1pm)<br>SACRE (4pm)            |
| Thursday 8 February 2024   | Corporate Resources OSC               |  |
| Friday 9 February 2024     |                                       |  |
| Monday 12 February 2024    | SCHOOL HOLIDAYS                       |  |
| Tuesday 13 February 2024   | SCHOOL HOLIDAYS                       |  |
| Wednesday 14 February 2024 | SCHOOL HOLIDAYS                       |  |
| Thursday 15 February 2024  | SCHOOL HOLIDAYS                       |  |
| Friday 16 February 2024    | SCHOOL HOLIDAYS                       |  |
| Monday 19 February 2024    |                                       |  |
| Tuesday 20 February 2024   | Cabinet                               | FCC (Budget & Council Tax Setting) (1pm) |
| Wednesday 21 February 2024 | Licensing Committee                   | Education Consultative Committee         |
| Thursday 22 February 2024  |                                       |  |
| Friday 23 February 2024    |                                       |  |
| Monday 26 February 2024    |                                       |  |
| Tuesday 27 February 2024   | Informal Cabinet                      |  |
| Wednesday 28 February 2024 | Clwyd Pension Fund Committee (9.30am) |  |
| Thursday 29 February 2024  |                                       | Social & Health Care OSC                 |
| Friday 1 March 2024        | <i>(FCC Reserved)</i>                 |  |
| Monday 4 March 2024        |                                       | Standards (6pm)                          |
| Tuesday 5 March 2024       | Environment & Economy OSC             |  |
| Wednesday 6 March 2024     | Community, Housing & Assets OSC       | Children's Services Forum (4.30pm)       |
| Thursday 7 March 2024      | Corporate Resources OSC               |  |
| Friday 8 March 2024        |                                       |  |



|                         |  |  |
|-------------------------|--|--|
| Monday 11 March 2024    |  |  |
| Tuesday 12 March 2024   | Cabinet  |  |
| Wednesday 13 March 2024 |  | Planning (1pm)                                       |
| Thursday 14 March 2024  |  | Planning Strategy Group                              |
| Friday 15 March 2024    |  |  |
| Monday 18 March 2024    | <i>North Wales Fire and Rescue Authority Meeting</i> | <i>North Wales Fire and Rescue Authority Meeting</i> |
| Tuesday 19 March 2024   | Climate Change Committee                             |  |
| Wednesday 20 March 2024 | Clwyd Pension Fund Committee (9.30am – 4.30pm)       | Constitution & Democratic Services                   |
| Thursday 21 March 2024  | School Budget Forum (9.30am)                         | Education, Youth & Culture OSC                       |
| Friday 22 March 2024    |  |  |
| Monday 25 March 2024    | SCHOOL HOLIDAYS                                      |  |
| Tuesday 26 March 2024   | SCHOOL HOLIDAYS                                      |  |
| Wednesday 27 March 2024 | SCHOOL HOLIDAYS                                      |  |
| Thursday 28 March 2024  | SCHOOL HOLIDAYS                                      |  |
| Friday 29 March 2024    | SCHOOL HOLIDAYS<br><b>Bank Holiday</b>               |  |
| Monday 1 April 2024     | SCHOOL HOLIDAYS<br><b>Bank Holiday</b>               |  |
| Tuesday 2 April 2024    | SCHOOL HOLIDAYS                                      |  |
| Wednesday 3 April 2024  | SCHOOL HOLIDAYS                                      |  |
| Thursday 4 April 2024   | SCHOOL HOLIDAYS                                      |  |
| Friday 5 April 2024     | SCHOOL HOLIDAYS                                      |  |
| Monday 8 April 2024     |  |  |
| Tuesday 9 April 2024    |  |  |
| Wednesday 10 April 2024 | Governance and Audit Committee                       | Planning (1pm)                                       |

|                         |  |                       |
|-------------------------|--|-----------------------|
| Thursday 11 April 2024  |  |                       |
| Friday 12 April 2024    |  |                       |
| Monday 15 April 2024    | <i>North Wales Fire and Rescue Authority Meeting</i> |                       |
| Tuesday 16 April 2024   |  | <i>(FCC Reserved)</i> |
| Wednesday 17 April 2024 |  |                       |
| Thursday 18 April 2024  |  |                       |
| Friday 19 April 2024    |  |                       |
| Monday 22 April 2024    |  |                       |
| Tuesday 23 April 2024   |  |                       |
| Wednesday 24 April 2024 |  |                       |
| Thursday 25 April 2024  |  |                       |
| Friday 26 April 2024    |  |                       |
| Monday 29 April 2024    | <b>Bank Holiday</b>                                  |                       |
| Tuesday 30 April 2024   |  |                       |
| Wednesday 1 May 2024    |  |                       |
| Thursday 2 May 2024     | Police and Crime Commissioner Election               |                       |
| Friday 3 May 2024       |  |                       |
| Monday 6 May 2024       | <b>Bank Holiday</b>                                  |                       |
| Tuesday 7 May 2024      |  | <i>(FCC Reserved)</i> |
| Wednesday 8 May 2024    |  |                       |
| Thursday 9 May 2024     |  |                       |
| Friday 10 May 2024      |  |                       |
| Monday 13 May 2024      |  |                       |
| Tuesday 14 May 2024     | FCC AGM – 11am                                       |                       |

|                        |  |                                       |
|------------------------|--|---------------------------------------|
| Wednesday 15 May 2024  |  |                                       |
| Thursday 16 May 2024   |  |                                       |
| Friday 17 May 2024     |  |                                       |
| Monday 20 May 2024     |  |                                       |
| Tuesday 21 May 2024    |  |                                       |
| Wednesday 22 May 2024  |  |                                       |
| Thursday 23 May 2024   |  |                                       |
| Friday 24 May 2024     |  |                                       |
| Monday 27 May 2024     | SCHOOL HOLIDAYS<br><b>Bank Holiday</b> |                                       |
| Tuesday 28 May 2024    | SCHOOL HOLIDAYS                        |                                       |
| Wednesday 29 May 2024  | SCHOOL HOLIDAYS                        |                                       |
| Thursday 30 May 2024   | SCHOOL HOLIDAYS                        |                                       |
| Friday 31 May 2024     | SCHOOL HOLIDAYS                        |                                       |
| Monday 3 June 2024     |  | Standards (6pm)                       |
| Tuesday 4 June 2024    | Informal Cabinet                       |                                       |
| Wednesday 5 June 2024  |  | SACRE (4pm)                           |
| Thursday 6 June 2024   |  | Social & Health Care<br>OSC           |
| Friday 7 June 2024     |  |                                       |
| Monday 10 June 2024    |  |                                       |
| Tuesday 11 June 2024   | Environment &<br>Economy OSC           | Constitution &<br>Democratic Services |
| Wednesday 12 June 2024 | Community, Housing &<br>Assets OSC     | Children's Services<br>Forum (4.30pm) |
| Thursday 13 June 2024  | Corporate Resources<br>OSC             |                                       |
| Friday 14 June 2024    |  |                                       |

|                        |                                       |  |
|------------------------|---------------------------------------|--|
| Monday 17 June 2024    |                                       |  |
| Tuesday 18 June 2024   | Cabinet                               |  |
| Wednesday 19 June 2024 | Clwyd Pension Fund Committee (9.30am) | Planning (1pm)   |
| Thursday 20 June 2024  | School Budget Forum (9.30am)          | Planning Strategy Group  |
| Friday 21 June 2024    |                                       |  |
| Monday 24 June 2024    |                                       |  |
| Tuesday 25 June 2024   | Climate Change Committee              |  |
| Wednesday 26 June 2024 | Governance and Audit Committee        |  |
| Thursday 27 June 2024  |                                       | Joint Education, Youth & Culture OSC and Social & Health Care OSC          |
| Friday 28 June 2024    |                                       |  |
| Monday 1 July 2024     |                                       | Standards (6pm provisional)  |
| Tuesday 2 July 2024    | Informal Cabinet                      |  |
| Wednesday 3 July 2024  |                                       | FCC (1pm)  |
| Thursday 4 July 2024   | Licensing Committee                   |  |
| Friday 5 July 2024     |                                       |  |
| Monday 8 July 2024     |                                       |  |
| Tuesday 9 July 2024    | Environment & Economy OSC             |  |
| Wednesday 10 July 2024 | Community, Housing & Assets OSC       | Education Consultative Committee<br><br>Children's Services Forum (4.30pm) |
| Thursday 11 July 2024  | Corporate Resources OSC               | Education, Youth & Culture OSC   |
| Friday 12 July 2024    |                                       |  |
| Monday 15 July 2024    |                                       |  |

|   |   |                |
|---|---|----------------|
| Tuesday 16 July 2024                      | Cabinet   |                |
| Wednesday 17 July 2024                    |   | Planning (1pm) |
| Thursday 18 July 2024                     | Social & Health Care<br>OSC   |                |
| Friday 19 July 2024                       | SCHOOL HOLIDAYS   |                |
| Monday 22 July 2024                       | SCHOOL HOLIDAYS   |                |
| Tuesday 23 July 2024                      | SCHOOL HOLIDAYS   |                |
| Wednesday 24 July 2024                    | SCHOOL HOLIDAYS<br>Governance and Audit<br>Committee<br>(Statement of Accounts) |                |
| Thursday 25 July 2024                     |   |                |
| Friday 26 July 2024 – 2<br>September 2024 | SCHOOL HOLIDAYS   |                |

## **AUGUST RECESS**

Mae'r dudalen hon yn wag yn bwrpasol